

**Dated March 13, 2019**

# **Privacy Policy**

**www.nanosweb.org Privacy Statement**

The North American Neuro-Ophthalmology Society’s (“NANOS” or the “Society,” or “we” or “us” or “our”), web site currently located at [www.nanosweb.org](http://www.nanosweb.org), and the subdomains thereof, as well as the individual member sites, our official NANOS digital application and any member application on which this Privacy Policy is posted (collectively, the “Web Site”) are made available by NANOS, on behalf of itself and on behalf of the members that are part of and licensed by the Society. This Privacy Policy (“Privacy Policy”) explains our privacy practices regarding the collection, use and disclosure of information collected through the use of the Web Site and through our various online services and applications provided by NANOS through the Web Site (the “Services”).

By visiting the Web Site or using any Services, you are consenting to the practices and procedures described in this Privacy Policy and in the NANOS [Terms of Service](#). This policy may change from time to time as stated below. Your continued use of this Website after we make changes is deemed to be acceptance of those changes, so please check the policy periodically for updates.

## **Information Collected**

### ***Personal Information***

“Personal Information” is information that allows us to identify you. The types of Personal Information that we may collect from you includes, your name, home and/or business address, home e-mail address, phone number, date of birth, and account information, such as your username and password.

We may collect Personal Information from you on, or through, the Web Site or Services in a variety of ways, including, when you register on the Web Site, purchase a Service, participate in surveys, or sign-up for a newsletter or subscription.

We also may, from time to time, receive Personal Information about you from third party sources to improve the Web Site and our Services, and for the other purposes outlined herein.

### ***Device Identifiable Information***

We may collect information that does not identify you personally, but is linked to your computer or device (“Device Identifiable Information”). We collect Device Identifiable Information from you in the normal course of operating our Web Site. When you visit our Web Site to browse, read or download information, we automatically collect information about your computer that your browser sends, such as your Internet Protocol address (“IP address”), browser type and language, access times, pages visited, and referring website addresses. We may use Device Identifiable Information we collect to analyze trends, help administer the Web Site, track the movement of visitors, to learn about and determine how much time visitors spend on each page of the Web Site, how visitors navigate throughout the Web Site or the Service and to gather broad demographic

information for aggregate, analytic purposes (such as the use of “cookies” and Google Analytics, as described herein).

We may also collect Device Identifiable Information through “cookies” or “web beacons” as explained below.

We may also collect information about your mobile device such as the type and model, operating system (e.g. iOS or Android), carrier name, mobile browser (e.g. Chrome, Safari), applications using our Web Site, and identifiers assigned to your device, such as its iOS Identifier for Advertising (IDFA), Android Advertising ID (AAID), or unique device identifier (a number uniquely given to your device by your device manufacturer), sometimes referred to as a mobile carrier ID.

### ***Cookies***

To help us serve you better, we may collect Device Identifiable Information from you through technologies such as “cookies” and “pixel tags” (which are also called clear GIFs, web beacons, or pixels) or by tracking IP addresses. “Cookies” are small data files that are stored by your web browser when you interact with a website. When you visit a webpage, the cookie sends back Device Identifiable Information. “Pixel tags” are small graphic images (usually invisible) that can be embedded in content and ads on a webpage that track usage of our Web Site and effectiveness of communication. These pixel tags can then be used to recognize our cookies and to monitor certain user interactions with a website. Cookies operate in the background, and you can turn them off if you wish by adjusting your Web browser settings, but doing so may impair your ability to use some of the features on the Web Site. We may use cookies to make the Web Site work better by, for example, remembering your preferences, keeping track of your login name, password and, if you want to buy things while on the Web Site, your “shopping cart.”

For more information, you may [review the FTC’s guide to opting out](#) of online tracking for computers and mobile devices. You can also see the “Choice” section below for ways to opt-out.

In some cases, the Society may have arrangements with third parties, such as Service Providers (as defined herein), agents or representatives, to collect and store the foregoing information on our behalf, to provide services in connection with hosting or the operation of our Web Site, or to facilitate reporting of analytics (such as with Google Analytics).

Although the Device Identifiable Information that we share, including the Device Identifiable Information that is not linked to your mobile device, does not identify you personally there is a risk that third parties who receive such information from us may be able to re-identify you through other information they gather.

Except for IP Addresses, we may match Device Identifiable Information with Personal Information that we may have from or about you, which would allow us to identify you, we may use this information to provide you with offers that are available where you physically are located.

### ***Social Media***

When using the Services or when using certain third party social networking services (e.g., Facebook, Twitter, Google+) (each a “Social Network”), you may have the option to connect your Service information and activity with your Social Network information and activity. If you authorize such a connection, you permit us to share or publish information about your Service activity with that Social Network and its users, and to access certain of your Social Network information, as disclosed to you at the time you consent to the connection. Information we may share with a Social Network may include, but is not limited to: technical information about your Service activity, your Service comments or the videos you watch through our Services. Information we may access about you, with your consent, from a Social Network may include, but is not limited to, your basic Social Network information, your location data, your list of contacts, friends and/or followers and certain information about your activities on the Social Network. If you permit a connection between a Social Network and our Service, we (and that Social Network) may be able to identify you and to associate information received pursuant to that connection with information we already have about you. For more information, please review the privacy disclosures and terms of your Social Network account, which govern how that account information is collected and shared with us.

### **How we may use or disclose your information**

We will not use, disclose, or share your Personal Information except as described in this Privacy Policy.

The Personal Information and Device Identifiable Information we collect from you may be used by us and by third-party service providers, such as hosting providers, data management companies, address list hosting companies, e-mail service providers, analytics companies, distribution companies, fulfillment companies and payment processors (collectively, our “Service Providers”) for a variety of purposes, including to:

- (i) contact you about the Web Site and/or Services you have requested;
- (ii) provide you with Services or information you have requested, or products or services you have ordered or signed up for, such as newsletters;
- (iii) confirm or fulfill an order you have placed;
- (iv) administer your participation in a survey or voting;
- (v) facilitate the operation or maintenance of our Web Site, our Services, our operations and internal record keeping; and
- (vii) with your permission, send you promotional material or special offers from NANOS. If you no longer wish to receive promotional e-mails from us, or have your information shared with third parties as previously described, you may change your mind and/or your preferences by following the directions in the [“Choices” section](#) of the Privacy Policy below.

Our Service Providers are given the information they need to perform their designated functions, and we do not authorize them to use or disclose Personal Information for their own marketing for us or other purposes.

*Aggregated Demographic Information.* We may use or share with third parties aggregated demographic information collected on or through the Web Site and Services for various purposes such as [insert purposes for aggregated demographic information uses]. Aggregated demographic information does not include and is not linked to any Personal Information that can identify you or another individual person but we may use your IP address to verify your location for various purposes, including blackout restrictions.

*Other Disclosures:* We may also share Personal Information and Device Identifiable Information under the following circumstances: (1) if required by law, such as by a court order, statute, regulation or rule, through legal process, or for law enforcement purposes; (2) to fulfill your requests or transaction; (3) in the event of a corporate transaction, such as the sale of all or most of NANOS's assets or equity to another entity; (4) in the event of a bankruptcy, insolvency, reorganization, receivership or assignment for the benefit of our creditors; (5) if we determine it necessary in connection with an investigation or in order to protect our legal rights; or (6) in response to requests from federal, state, local or foreign law and civil enforcement agencies, such as a search warrant, subpoena or court order.

## **California Privacy Rights**

California Civil Code Section 1798.83, also known as the "Shine The Light" law, permits our users who are California residents to request and obtain from us once a year, free of charge, information about the Personal Information we disclosed to third parties for direct marketing purposes in the preceding calendar year. If you are a California resident and would like a copy of this notice, please send an e-mail to [info@nanosweb.org](mailto:info@nanosweb.org) or write to us at 5841 Cedar Lake Road, Suite 204, Minneapolis, MN 55416. Not all information sharing is covered by the "Shine The Light" requirements and only information covered by this law will be included in our response. Under California law, businesses are only required to respond to a request once during any calendar year.

## **Chat rooms, forums and message boards**

The Web Site may make chat rooms, forums, blogs, message boards, the NANOS Email Discussion List, and other community features and activities available to you and other users. By using the NANOS Email Discussion List, you consent to, and will abide by, the NANOS Email Discussion List Policy found [here](#). If you post Personal Information online, it will be publicly available and you may receive unsolicited messages from third parties. We cannot ensure the security of any information you choose to make public in a chat room, forum, or message board. Also, we cannot ensure that parties who have access to such publicly available information will respect your privacy. Please exercise caution when deciding to disclose Personal Information in these areas. We reserve the right (but assume no obligation) to review and/or monitor any such community areas on the Web Site.

## **Choices**

You have various choices with respect to certain of our uses of the Personal Information we collect from you on or through the Web Site or Services. If you have not consented to us using your Personal Information as described in this Privacy Policy, we will only use it to complete the transaction or provide the service or product you have requested or ordered.

**If you have agreed to receive communications or solicitations from us, but you later change your mind, you can revise your preferences on the “Account” section of the Web Site or email us at [info@nanosweb.org](mailto:info@nanosweb.org). You also may opt out of receiving all future promotional e-mails from us by clicking on an opt-out or "unsubscribe" link within the promotional e-mail you receive.** Please understand that if you opt out of receiving promotional correspondence from us, we may still contact you in connection with your relationship, activities, transactions and communications with us which are not promotional in nature.

### **Security practices**

We use reasonable security efforts to protect the data in our possession. However, no method of transmission or storage of data is 100% secure and, to the fullest extent allowed by law, we will not be responsible for any damage that results from a security breach of data or the unauthorized access to or use of information, whether Personal Information or Device Identifiable Information. To the extent we provide your Personal Information to any third parties, we will request that they use reasonable security measures to protect your information. We also strongly recommend that you not use your password to access the Web Site and Services for other accounts you may have.

### **Accessing, reviewing, updating or correcting your personal information**

If you want to access, review, update or correct inaccuracies in your Personal Information, you can revise your preferences on the Web Site or email us at [info@nanosweb.org](mailto:info@nanosweb.org) or write to us at 5841 Cedar Lake Road, Suite 204, Minneapolis, MN 55416. Upon receiving your communication, we will take appropriate steps to update or correct such information in our possession, or to remove you from our catalog and mailing list. Your preferences include, for example, your profile information, as well as any shipping and account information (if applicable), as well as whether you want to receive communications from us. You can access your preferences by logging-in to your account. If you want to close your account with us and have us delete the Personal Information in it (except for information that we keep for record-keeping and/or lawful other purposes), you should contact our Privacy Administrator at [info@nanosweb.org](mailto:info@nanosweb.org). We may request certain information for the purposes of verifying the identity of the individual seeking access to his or her Personal Information records.

### **Links to other websites and services**

The Web Site may contain links to other websites and online services. When you link to such other sites and services (including by means of clicking on hyperlinks, logos, widgets, or banners), you become subject to the terms of use and privacy policies posted thereon and/or applicable thereto. Please note that we are not responsible for the privacy practices of third party websites. We

encourage you to be aware of this when you click on a link and leave the Web Site, and to read the privacy policies of every website that collects Personal Information from you.

### **Additional information**

Our Sites are operated and maintained within the U.S. The information we collect is kept on servers in the U.S. and may be transferred to servers in other countries, subject to the terms of this Privacy Policy. We retain Personal Information that we collect for so long as we continue to have a lawful business purpose for it or as long as required by law.

By accessing the Web Site, using a Service, establishing an account or making a purchase, you consent to the processing of your Personal Information as provided in this Privacy Policy. You may withdraw that consent at any time by contacting us at [info@nanosweb.org](mailto:info@nanosweb.org). You are required to provide certain Personal Information in order to use a Service, to make a purchase or to take advantage of certain features available through the Web Site. Your failure to provide such information may preclude you from using the Services or Web Site or may subject your account to termination, prevent you from making a purchase or prohibit you from using certain features.

If you wish to object to or raise a complaint on how we have handled your Personal Information, you may contact us at [info@nanosweb.org](mailto:info@nanosweb.org). You may also be able to have your Personal Information transferred by contacting us at [info@nanosweb.org](mailto:info@nanosweb.org).

If you are not satisfied with our response or believe our processing of your Personal Information is not in accordance with law, you may register a complaint with a governmental authority. The Society controls the Personal Information collected via the Web Site and Services.

### **Changes to this Privacy Policy**

You should review this Privacy Policy periodically as we may modify it from time to time, and such changes will be effective upon our posting them to the Web Site. Where consistent with applicable law, your continued use of the Web Site and/or the Services after we have changed the Privacy Policy signifies your acceptance of the revised terms. Under certain circumstances (e.g., with respect to certain material changes to this Privacy Policy), we may also elect to notify you through additional means, such as posting a notice on the front page of the Web Site or by means of an e-mail that gives you the opportunity to indicate whether you consent to the proposed change.

### **Special rules for children**

*General Rules.* Although most portions of the Web Site are directed to general audiences, we do not knowingly collect Personal Information from children under the age of 18. If we learn we have collected or received Personal Information from a child under the age of 18 without verification of parental consent, we will endeavor to delete that information.

To the extent that any Personal Information regarding a child is collected on or through any portions of our Web Site this information may be shared with our Service Providers with whom we contract to operate this Web Site and some of our Services. These Service Providers will use

such Personal Information of Web Site visitors only for the purposes of carrying out these operations.

### **Use of Information As Required By Law**

To the extent required or permitted by law, we may also collect, use and disclose such Personal Information in connection with security-related or law enforcement investigations or in the course of cooperating with authorities or complying with legal requirements. We may also use Web Site users' information as permitted by law to protect our rights or property, our website, or its users and their safety. As set forth above, we endeavor to maintain the confidentiality, security, and integrity of the Personally Identifiable Information collected from your child. Other than our Service Providers and as described above, we will not share your child's Personal Information with third parties.

### **Contact Us**

If you have questions or concerns about this Privacy Policy, you can contact us at:  
North American Neuro-Ophthalmology Society  
5841 Cedar Lake Road, Suite 204  
Minneapolis, MN 55416  
952.646.2037  
[info@nanosweb.org](mailto:info@nanosweb.org)