48th Annual North American Neuro-Ophthalmology Society Meeting

February 12th – 17th, 2022
JW Marriott Austin, Austin, TX
Abstract Submission Deadline: 11:59 PM EST on OCTOBER 14th, 2021

The Frank B. Walsh Session opens the NANOS Annual Meeting on February 13th, 2022. All accepted abstracts will be presented orally as part of the Frank B. Walsh Session.

The Walsh Session will consist of short presentations and discussions of interesting, unusual and instructive cases in which the diagnosis is supported by pathologic material, bacteriologic cultures, laboratory analyses, etc. Pathologic material is encouraged but not required for acceptance. We encourage submission of pediatric cases and cases with interesting genetic testing. Titles should not reveal the final diagnosis and should be relevant to the case material.

The 2022 Host Committee that will select the cases is University of British Columbia and includes:

Host: *Jason Barton, MD, PhD, FRCPC*

Committee Members: *Drs Jean Chuo, Claire Sheldon, Sara Simpson, Kris Kowal, Anastasia Neufeld, and Salina Teja*

Expert Panel:

Neuro-radiologist: *Manraj Kanwal Singh Heran, MD, FRCPC*
Neuro-pathologist: *Veronica Hirsch-Reinshagen, PhD*

Abstract Submission Instructions

The deadline for submission of abstracts is October 14th, 2021. Submissions received after this date will not be accepted.

Online submission of the abstract text and representative images are available at this time.

To submit an abstract, go to the [Abstract Website](#) and register with the system. You will be asked to complete an abstract form and electronically submit representative radiology and pathology images (images must be uploaded as one document).

Please upload representative radiology and/or pathology slide images in PowerPoint format. All photos *must be high resolution,* or they will not display well on a larger projection if your case is accepted for presentation. For all images (radiology or pathology), **there should be clear identification of their timing relative to the case both in the image powerpoint and as callouts in the case text. Imaging sequences and pathology magnification and stains should be noted on the images.** No word document, PDF or single images in JPEG, TIFF, or Photoshop will be accepted. Please make sure the author name is NOT listed in the slides (as the reviews/selection process is blinded).

Pathology glass slides may be requested by the neuro-pathologist but do not have to be submitted initially. Complete imaging studies might also be requested by the neuro-radiologist but do not have to be submitted initially.

The auditorium is set up for Power Point presentations using computer projection in 16:9 format and will have video capability.

You will be required to submit your final presentation in PowerPoint or Keynote format approximately 1 month prior to the meeting. Failure to do so may result in removal from the scheduled program. Your final presentation will be reviewed by the selection committee for CME compliance, material that may be offensive on the basis of gender, body image, group characteristics, or grammatical errors, HIPAA compliance, and length. You may be asked to make changes to the final presentation as a result of the review process.

You will be notified of acceptance of your abstract in November.

Submitting an Abstract

Important Information

- Presenting authors must be an attending, current fellows-in-training, or resident.
- **All presenters will be required to meet the evening prior to the session to participate in an on-site rehearsal.**
- If you are a fellow-in-training or resident submitting an abstract, you must submit the name of the senior author during the submission process, in addition to listing their full details in the Co-Authors section of the submission form.
  - **Fellows-in-training/Residents:** The senior author must be a NANOS member who is familiar with the Walsh Meeting, will mentor you with the presentation and will be present at the NANOS meeting. All fellows- in-training/residents must review prior Walsh Session videos on the NANOS website prior to presentation. The senior author/mentor will be copied on all communication between the review committee and the presenter. Your mentor must review all draft presentations before submitting them for review to the Host Committee.
- Avoid trade names whenever possible. Sometimes you need to say the trade name at least once, for clarity. For instance—natalizumab (Tysabri).
- If you are submitting more than one abstract to the Frank B. Walsh Session, you can use the same email address and password for each abstract. *The first author should be the presenting author*. No more than one abstract per presenter. In other words, your name may be on multiple abstracts, but it may only appear as first author on no more than one abstract.

Preparation of Your Abstract

- No identifying features such as names of hospitals, medical schools, clinics or cities may be listed in the title or text of the abstract. Do not include the names of authors either. The names of authors and their affiliations (institutions) will be submitted on-line when you submit the abstract.
- Titles are at the author's discretion. Please keep them relevant to the case material; the review committee may request a title change.
- All authors that had influence over the content of the abstract must disclose. When submitting the abstract online, please list the names of the authors and the corresponding financial disclosures.
- Six items are needed for submission of your Walsh case:
  1. History & Exam abstract (<300 words)
  2. Case Summary with References (<300 words)
  3. Case Dilemmas – e.g. difficult decision making, incorrect diagnoses (<75 words)
  4. Two/Three teaching points
  5. Representative Radiology Images (<10), additional images may be required for review
  6. Representative Pathology Images (<10), additional images may be required for review
- **Please be sure to label any images you upload** (part of case, imaging sequence, pathology stain, magnification, etc.).
- Crop out any patient identifiers in any images you upload.
- Based on the pathologists review, glass pathology slides may be requested.
- Based on the radiologist's review, full imaging discs may be requested.

The Submission Process

1. Login to the Abstract Website. All users will need to create an account.
   Go to the submission system, and click on "New Account". Complete the form with the required fields. Once that form is submitted, you will receive a confirmation email with your log in information. Keep this email for future reference. **If you submitted last year for Walsh or NANOS General abstract submission, you may use your previous login.**

2. Log into the system using the username and password you chose. Only one abstract may be submitted at a time. To submit additional abstracts, please return to the submission system and log in again.

3. When you click the "log in" button you will be taken to a screen where you can choose to submit an abstract for the Annual Meeting or the Walsh Meeting. Click the Walsh option. You will then be taken to the first step of the submission process. Please read the instructions on each screen carefully and reference the examples that it provides you. For Walsh submissions, there are six steps which are listed below. The system will show you your progress on the left-hand side and indicate which of the steps you have completed.

   Step 1: Title

Step 2: Authors
Step 3: Body Text
Step 4: Images
Step 5: Information
Step 6: Approve

4.   After you approve your abstract in Step 5, the words "Submit Abstract" will appear in blue on the bottom of the left side tool bar. You MUST submit the abstract in order for it to be considered. **NOTE: Once you submit your abstract, you will not be able to make any changes to it.**

Withdrawing an Abstract

If you want to withdraw an abstract after you've already submitted please contact the meetings manager at meetings@nanosweb.org .