Frank B. Walsh Session- Guidelines for Speakers

- Each presentation is scheduled for 20 minutes:
    - 8 minutes for case presentation, including presentation of case images with comments by the Experts (see below)
    - 6 minutes for Expert pearls
    - 5 minutes for Q&A

- Your number of slides should not exceed 15.
- Limit your presentation to the case description and one summary slide and no more than 2 didactic slides regarding the answer. **If applicable, the final slide should address the question "knowing what we know now, what, if anything, would you do differently in the future?"**
- Include all authors and affiliation on the first/title slide.
    - o The first slide after title slide should be your disclosure slide, even if you have no disclosures (I have nothing to disclose).
- Do **NOT** have slides with references at the end.
- Do **NOT** use fonts smaller than 22pt in the body of your slide.
- Try to limit each slide to no more than 5 bullet points.
- Recommend no more than 1 Audience Response System (ARS) question
- Relevant radiology and pathology images should be selected by you and included in the final set of slides; the radiologist and pathologist will likely modify the radiology and pathology slides for the final presentation, but having the presenter include the most relevant images is very helpful to know what they are trying to show.
- All radiology is presented by the radiologist, and all pathology is presented by the pathologist.
    - o When you arrive at a radiology or pathology slide, you should defer to the expert for description/discussion.
- Be prepared to answer questions from the experts, moderators, and audience.
- If you are a trainee, your mentor must approve the slides before they are submitted to the Walsh committee
- The Walsh committee will provide feedback on your presentation/slides The **FINAL** version of the presentation is due approximately 2 weeks prior to the Walsh meeting because the radiology and pathology summary slides need to be incorporated into the presentation by the Walsh Committee